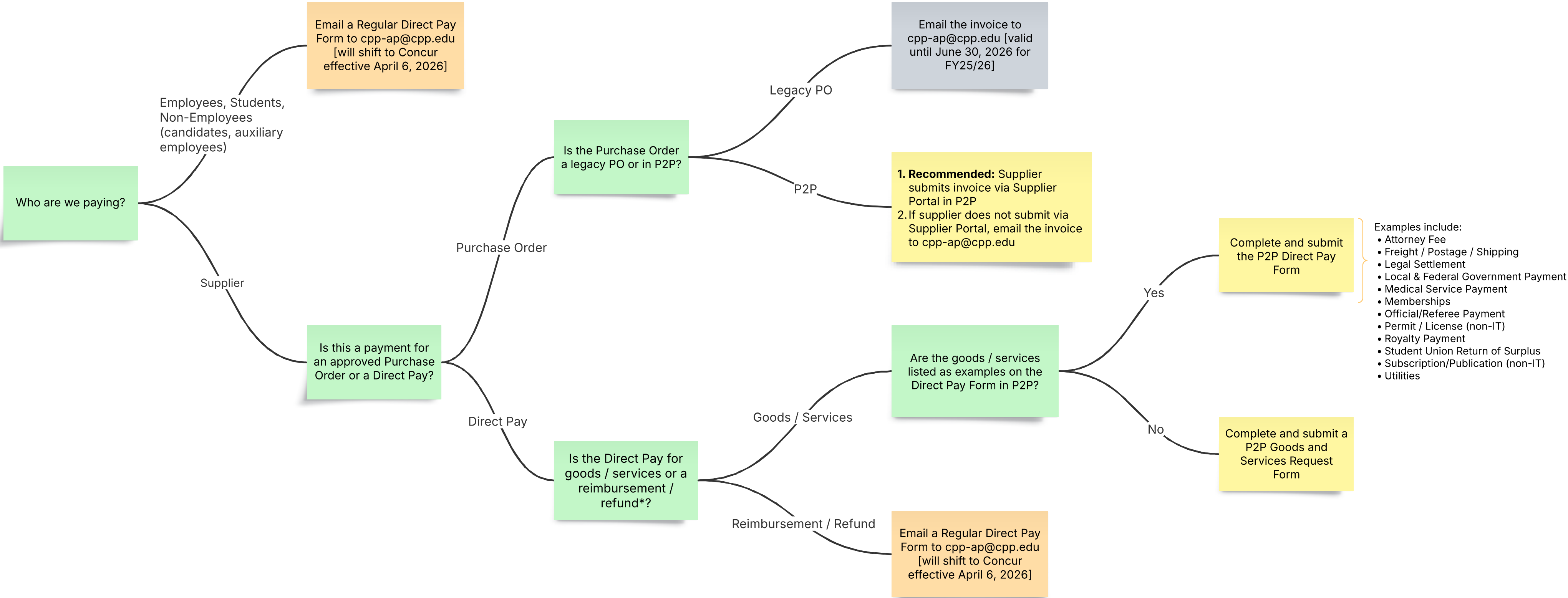




PAYMENT WORKFLOW (as of January 26, 2026)



- Examples include:
- Attorney Fee
 - Freight / Postage / Shipping
 - Legal Settlement
 - Local & Federal Government Payment
 - Medical Service Payment
 - Memberships
 - Official/Referee Payment
 - Permit / License (non-IT)
 - Royalty Payment
 - Student Union Return of Surplus
 - Subscription/Publication (non-IT)
 - Utilities

Color Index

- CSUBUY P2P
- Concur Single Instance - Go Live Date April 6, 2026
- Legacy Process - Valid until June 30, 2026 for FY25/26

Notes:
* Reimbursement/refunds use a chartfield string with accounts that begin with 2xxxxx (liability) or 5xxxxx (revenue).

Link to [Regular Direct Pay Form \(PDF\)](#) on UAS Accounts Payable website.
Link to access CSUBUY [P2P Direct Pay Request Form](#).